

Trustee – Dumfries and Galloway LGBT Plus

Remuneration	There is no remuneration for the role of Trustee, although qualifying expenses may be claimed.
Time commitment:	Up to 12 Board meetings per year as well as any other meetings as necessary.
Reporting to	Board of Trustees

Job Description

To be a Trustee of an organisation is an exciting and fulfilling role. The most effective Boards are ones that benefit from individuals with a diverse range of backgrounds, experiences, and skills. The role of a Trustee is to ensure that Dumfries and Galloway LGBT Plus fulfils its duty to its beneficiaries and delivers our objectives, purposes, principles, and standards.

Objectives & Purpose:

- To promote equality and diversity, and to advance human rights, by working within Dumfries and Galloway, surrounding regions and other rural areas, to:
 - support adults and older people who are LGBT PLUS, their families, friends, supporters and allies to live happier, safer, more active and healthier lives and engage more confidently within their communities;
 - work with organisations and communities so they can better support, include and value LGBT PLUS adults, older people and families.

The statutory duties of the trustees are:

- To ensure the organisation complies with its our Constitution, which is our governing document
- To ensure that the organisation pursues its objectives as defined in the Constitution
- To contribute actively to the Board of Trustees' role in giving firm strategic direction to the organisation, setting overall policy, defining goals, setting targets, and evaluating performance against agreed targets
- To safeguard the good name and values of the organisation
- To ensure the effective and efficient administration of the organisation
- To ensure the financial stability of the organisation
- To protect and manage the property of the organisation and to ensure the proper investment of the organisation's funds
- To appoint staff and to monitor their performance
- To ensure that the charity has a clear vision, mission, strategic direction, and focus
- To be responsible for the performance of the charity and for its “corporate” behaviour
- To ensure that the charity complies with all legal and regulatory requirements
- To act as guardians of the charity’s assets, both tangible and intangible, and take all due care over their security, deployment, and proper application
- To ensure that the charity’s governance is of the highest possible standard

As well as the various statutory duties, trustees should make full use of any specific skills, knowledge, or experience to help the board make good decisions.

The above list of duties is indicative only and not exhaustive. Trustees will be expected to perform all such additional duties as are reasonably commensurate with the role.